



Tuesday, December 2, 2025

## Commercial Recreational Land Use Permit Application

As required by Sitka General Code 14.10 No person may conduct commercial recreational activities on city and borough of Sitka lands subject to this title except as authorized by a permit issued by the municipal staff as designated by the administrator.

### APPLICANT INFORMATION

**Business Name** Alpenglow Adventures Sitka  
**Primary Contact** Laura Tirman  
**Address** [REDACTED]  
Sitka, Alaska, 99835-7513  
**Phone Number** [REDACTED]  
**Email** [REDACTED]

### DETAILS OF TOUR OR GUIDED ACTIVITY

**Season Start Date** Friday, May 1, 2026  
**Season End Date** Wednesday, September 30, 2026

**Commercial Allocations:** For each area, the commercial carrying capacity is indicated in the far left column next to the area name, denoted as (maximum client group size/maximum groups per week). For each area at which you would like to request commercial recreational use, check the "Area of use" box. Additionally, provide your maximum proposed group size (clients only, not including guides) for each area; may not exceed commercial carrying capacity maximum group size. For groups per week, provide your estimated number of groups per week based on a season average that will use each area. Enter an estimated total client number using each area in the far right column.

	Area of use	Group Size	Groups per week	Total Clients
Cross Trail North (12/26)	✓	2 - 7	0 - 1	10
Cross Trail South (8/23)	✓	2 - 7	0 - 1	10
Gavan Hill Access (7/19)	✓	2 - 7	0 - 1	10
Indian River (7/23)	✓	2 - 7	3	100
Thimbleberry/Heart Lake (14/24)	✓	2 - 7	0 - 1	

	Area of use	Group Size	Groups per week	Total Clients
<b>Herring Cove/Beaver Lake (7/18)</b>	✓	2 - 7	5	200
<b>Herring Cove Beach (6/24)</b>				
<b>Blue Lake Road (12/26)</b>				
<b>Blue Lake (6/20)</b>				
<b>Green Lake Road (8/26)</b>				
<b>Green Lake (6/20)</b>				
<b>Swan Lake (6/16)</b>				
<b>Eagle Beach ("Back Beach") (6/18)</b>				
<b>Sitka Sound Islands (6/18)</b>				
<b>Baranof Warm Springs (6/18)</b>				
<b>Goddard Hot Springs (6/14)</b>				
<b>Other (please list area below)</b>				

**OTHER - Areas of proposed use not listed above. Please list each area, group size, maximum groups per week and total client estimates.**

Harbor Mountain Road (driving) - 7 people max, 1 - 3 groups per week, 50 people total

**Details of tour or guided activity: Fully describe tour or activity in each area, including guided activity, outfitting resources provided, typical areas of use, etc.**

As a hiking guide, I plan to take small groups (2-7 people max) on day-long hiking trips in and around Sitka. I plan to take clients on trails such as Herring Cove to Beaver Lake, Gavan Hill from the Sitka Cross Trail, Indian River Trail, Heart Lake/Thimbleberry Trails, and Sitka Cross Trails. I will pick up/drop off clients to/from the cruise terminal or their accommodations and will therefore not require downtown parking. I will pick up clients between 8 and 10 am, and will drop them off between 4 and 6 pm (or earlier, if half-day hike). I anticipate the busiest months for me will be May - July. I will provide snacks, water, trekking poles, sunscreen, and bug spray.

**Please include the following information and attachments with your application.**

Certificate of Insurance (City & Borough of Sitka named as additionally insured)

Safety & Operating plan

Additional documentation (as needed/if applicable):  
Copy of permit(s) from other agencies for use of joint-jurisdiction areas. If use of Baranof Warm Springs or Goddard Hot Springs is requested, attach copy of bathing instructions/etiquette provided to clients.

Wilderness First Responder, CPR/First Aid/Epinephrine

**File Upload**

Adult, Child, Infant CPR, AED, and Airw... .pdf



Epinephrine Auto-injector2025-01-27T... .pdf



FS Op Plan 2026.docx.pdf



Alpenglow Adventures Sitka 2025.202... .pdf



City &amp; Borough of Sitka, 100 Lincoln St....pdf

## APPLICANT ACKNOWLEDGEMENT

**Commercial Use Regulations:**

- Applications and permits issued under [SGC 14.10 COMMERCIAL RECREATIONAL USE OF MUNICIPAL LANDS AND FACILITIES](#)
- Guidance provided by the [2026 Commercial Recreational Land Use Plan](#)
- Permits shall expire on December 31st of each calendar year.
- Permits are valid only for the dates, times, activities, and areas specified.
- Permits are not automatically renewable. Issuance of a permit shall not entitle any priority or preferential consideration for subsequent, new, or additional permits for the same area or for related uses.
- Permit Fees will be invoiced after January 4, 2026 application closure.

Upon acceptance of a permit, all permittees shall execute an instrument under the terms of which the permittee shall agree to indemnify, defend, and hold harmless the City and Borough of Sitka from any and all claims for injury or damage to persons or property suffered in connection with the permittee's activities unless such injury or damage is caused by the gross negligence of the City and Borough of Sitka.

I certify that the business/operator(s) are registered with the CBS Sales Tax Office, unless specifically exempt from collecting and remitting sales taxes for sales outside of City and Borough of Sitka jurisdiction, and have no outstanding judgements to the City and Borough of Sitka.

**Terms and Conditions**

Accepted

**Date**

Tuesday, December 2, 2025

**Signature**